

Procurement Workbench



IT Group's Procurement Workbench has been developed from a detailed understanding of the core business process of strategically managing material and subcontract orders. The key objective is to enable Buyers to streamline enquiry and order processing and to enable them to spend more time on the strategic requirements of their job.

Status	Date	Status Date	Budget...	Requisition	Project Code	Cost code...	Description	Comment	Resource Unit	Deliver by ...	Access	PQ...	Purchase Order N
PENDING	24/08/09	24/08/09	REQUISIT	1	7244	11040	Window	✓	BOXES	24/08/09	Front Office	0	
PENDING	24/08/09	24/08/09	REQUISIT	2	7234	11090	Tread	✓	BATTS	11/08/09	Back Office	3	
PENDING	24/08/09	24/08/09	REQUISIT	3	7337	11040	Nav2CIS	✓	HOURS	24/08/09	Warehouse	1	
PENDING	31/08/09	31/08/09	REQUISIT	4	7350	11030	Ladder	✓	EACH	31/08/09	Rear of Building	1	
PENDING	31/08/09	31/08/09	REQUISIT	5	7200	11063	Bricks	✓	BOXES	31/08/09	UPLIFT	1	
PENDING	31/08/09	31/08/09	REQUISIT	6	7169	11080	sheets	✓	EACH	09/09/09	Afternoon delivery...	0	
RECEIVED	31/08/09	31/08/09	REQUISIT	7	7273	11063	red doors	✓	EACH	03/09/09	Morning	2	PO28987
ORDER	31/08/09	31/08/09	REQUISIT	8	7287	14200	doors	✓	EACH	16/09/09	Afternoon	2	PO28988
PENDING	14/09/09	14/09/09	REQUISIT	9	OFFICE	11030	Bricks	✓	CABLE	14/09/09	Access	1	

It now also becomes possible to group selected items and apply a timeframe to them as to when they will be required, for example on a contract, such that cash flow forecasting then becomes possible automatically based on information from the Procurement Workbench.

Procurement Workbench also integrates seamlessly with IT Group's web-based NAV2SITE Requisition Management System, meaning that staff working remotely or on site can log requisitions which can then be reviewed by the Buyer and at any time review the status of their requisition. Communication between the Buyer and colleagues is enhanced via the use of the "Comments" functionality within the system enabling real time dialogue between Buyer and Requisitioner.



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REQUISIT - Procurement Workbench

General

Budget Name REQUISIT Date Filter

Project Filter Budget-Dimension 2 Code

Cost code Filter Budget-Dimension 3 Code

Activity Code Filter Budget-Dimension 4 Code

Select All

Status	Date	Status Date	Budget...	Requisition	Project Code	Cost cc
PENDING	24/08/09	24/08/09	REQUISIT	1	7244	1
PENDING	24/08/09	24/08/09	REQUISIT	2	7234	1
PENDING	24/08/09	24/08/09	REQUISIT	3	7337	1
PENDING	31/08/09	31/08/09	REQUISIT	4	7350	1
PENDING	31/08/09	31/08/09	REQUISIT	5	7200	1
PENDING	31/08/09	31/08/09	REQUISIT	6	7169	1
RECEIVED	31/08/09	31/08/09	REQUISIT	7	7273	1
ORDER	31/08/09	31/08/09	REQUISIT	8	7287	1
PENDING	14/09/09	14/09/09	REQUISIT	9	OFFICE	1

Req. Comments

Date	Comment
31/08/09	New requisition, No. 5 has been created by user ITG-D...
12/09/09	Please remember to deliver before 1pm.
29/09/09	Please make sure site manager checks specifications.

PQ...	Purchase Order N
0	
3	
1	
1	
0	
2	PO28987
2	PO28988
1	

Key Features:

- Integration with core Dynamics NAV 2009 & NAV2CIS
- Integration with market-leading ConQuest Estimating System for budget/activity upload
- Allows timeframes to be associated with the ordering of specific items or work packages
- Enquiries can be emailed directly to suppliers & subcontractors
- Automatic conversion of enquiries to orders
- Integration with NAV2SITE Requisition Management System including real time dialogue between Buyer and site/remote location
- Call off orders

Key Benefits:

- Streamlines the Procurement Process
- Reduces Procurement operation cost re direct materials, indirect materials and services
- Enables standardisation of operational procurement processes and accelerated analysis for strategic decision making
- Increases Buyer productivity and frees Buyer's time to concentrate on strategic initiatives
- Enhances communication between head office and remote locations/sites when used with NAV2SITE
- Reduces administration overhead and work duplication
- Buyers share the same data as Estimators via integration with ConQuest Estimating
- Buying gains can be made via knowing how much has been spent with specific suppliers over time
- Enhances cash flow forecasting based on anticipated times of ordering materials linked in with payment terms
- Low total cost of ownership & rapid ROI



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